

Travel Packing Checklist

Airline Tickets	Alarm Clock
Batteries	Binoculars
Blank Checks	Books to Read
Business Cards	Camera/Lenses/Camera Case
Cash	Contact Lens Solution
Credit Cards	Currency Converter
Diet Sweeteners/Supplements	Earplugs
Eyeglasses, Prescription	Eye Shades
Film	Flash Bulbs/Batteries
Flashlight w/Good Batteries	Gifts
Hairdryer	Hat/Head Scarf
Health Club Affiliate Card	Health Insurance Card/Forms
Insect Repellent	Keys to Home/Car/Office
Laundry Soap	Maps
Medications	Names/Address for Postcards
Other Travel Documents	Passport (if needed)
Pens/Pencils	Physician Note showing Medications
Plastic Bags & Ties	Radio
Rubber Bands	Sewing Kit/Safety Pins
Shaver/Battery Recharge	Snacks
Sporting Equipment/Accessories	Sunglasses
Suntan Lotion/	Swim Trunks/Bathing Suit
Travel Guide/Coupons	Travelers Cheques
Umbrella	Vitamins
X-Ray Film Pouch	Address Book and Stamps
Wipes or Hand Sanitizer	Tooth Brush
Notepaper / Index Cards	Tooth Paste / Floss
Mailing Labels	Suction Cup Hooks
Gum / Mints	

PACKING TIPS

Pack whatever you plan to take then put half of it back. (Most people tend to take far more clothing than is really necessary) (If you are an expert packer, ignore this statement)

Pack with confidence.

Pack clothes which are complimentary with each other and can be used in combination to make different outfits.

Things to Do before Leaving, for most trips

- ❑ Have post office hold mail
- ❑ Suspend newspaper delivery
- ❑ Take out travel insurance
- ❑ Put new message on answering machine
- ❑ Pay bills that may be due during trip
- ❑ Make mortgage payments
- ❑ Water plants/arrange for their care
- ❑ Inform office/family of where to reach you
- ❑ Check calendar to deal with any conflicts
- ❑ Charge shaver
- ❑ Get letter from doctor regarding medication/vitamins
- ❑ Refill any necessary prescriptions
- ❑ Make arrangements for the pets
- ❑ Throw away any food that may spoil during the trip
- ❑ Lower thermostat to cut energy costs
- ❑ Leave money for housekeeper
- ❑ Tag all luggage both inside and out
- ❑ Pay the rent and other necessary bills
- ❑ Balance your bank account
- ❑ Wash clothes
- ❑ Wash the dishes
- ❑ Clean out your Home
- ❑ Change the message on your answering machine
- ❑ Make a lunch
- ❑ Confirm airline tickets
- ❑ Shave
- ❑ Plant care
- ❑ Empty all water containers